



# Hope Valley Day Camp

RR#4, 2882 Lakefield Rd.,  
 Peterborough, Ont. K9J 6X5 Tel. (705) 652-6850  
 Web: [www.hopevalley.ca](http://www.hopevalley.ca) E-mail: [hopevalley@hopevalley.ca](mailto:hopevalley@hopevalley.ca)

## SUMMER 2012 STAFF APPLICATION

### Phase 1 Application

This application form is ***phase one*** of the application process. An interview either by phone or in person may be conducted prior to final approval. ***If you are accepted you will be required to obtain a current original criminal record check (police check before serving at Hope Valley.*** You will be notified how to do this through an information package (***phase 2 application forms***) which will be mailed to you. Please be aware that the process for receiving ***a police check may take up to three weeks.*** Involvement in a home church or assembly, for at least 6 months is a requirement for working at Hope Valley. Call us if you need any further information.

Name: \_\_\_\_\_  
 (Last): \_\_\_\_\_ (First): \_\_\_\_\_

Address \_\_\_\_\_  
 Mailing: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Code: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

(If under 18: Age: \_\_\_\_\_ Birth date: Month/Day/Year (\_\_\_\_/\_\_\_\_/\_\_\_\_))

I, \_\_\_\_\_ (signature of applicant)  
 approve of this application for a volunteer position and I understand that an honorarium may be paid, if funds are available.

I, \_\_\_\_\_ (signature of parent or guardian, if applicant is under age 18)  
 approve of this application for a volunteer position and I understand that an honorarium may be paid, if funds are available.

Which camps do you wish to serve at?

<input type="checkbox"/> Camp 1 July 9-20	<input type="checkbox"/> Camp 2 July 23-Aug 3	<input type="checkbox"/> Camp 3 Aug 7-17	<input type="checkbox"/> Camp 4 (Sports Camp) Aug 20-24	Camp 5 (Science & Nature) Aug 27-31
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Have you ever previously been on staff at HVDC? \_\_\_\_\_ If so, what years? \_\_\_\_\_

If yes, in what positions have you served? \_\_\_\_\_

If no, how did you learn about Hope Valley? \_\_\_\_\_

<p><i>Office Use Only:</i></p> <p>Input Date: _____</p> <p>References Rec'd 1 2 3</p> <p>Phase 2 sent: _____</p> <p>Phase 2 Rec'd: _____</p> <p>OHIP # _____</p> <p>SIN # _____</p> <p>Police Check; _____</p> <p>Police Check Update No Yes</p>
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Place numbers in the boxes to show which position(s) you are applying for and your order of preference. (Place a **1** in the box of your first choice, a **2** in the box of your second choice, etc.)

<input type="checkbox"/> <b>Team Leader/Leader in Training</b> Responsible for leading 10-12 campers (Juniors, Seniors, or Teens) in a variety of activities, including a time of Bible teaching, during the camp day. If this is your first year, you will put in the position of LIT and placed with an experienced Team Leader. You will be required to teach 3 lessons under the guidance of a Team Leader	<input type="checkbox"/> <b>Lifeguard</b> Responsible for supervising swimming and water sports. <b>Please list qualifications:</b>	<input type="checkbox"/> <b>Assistant Lifeguard</b> Responsible for assisting supervision of swimming and water sports. <b>Please list qualifications:</b>
<input type="checkbox"/> <b>Director of Teen Program</b> Co-ordinates and supervises all aspects of program for campers aged 13-17. Directs and trains Team Leaders and L.I.T's serving in the Teen Program. Serves under the direction of Senior Camp Staff	<input type="checkbox"/> <b>Crafts Assistant</b> Assist the Craft Coordinator with all aspects of the craft program.	<input type="checkbox"/> <b>Music Co-ordinator</b> Organizes and oversees music and musicians for the needs of the camp program, as well as for staff devotions. This person usually serves in an additional role at camp. <b>Please list musical abilities:</b>
<input type="checkbox"/> <b>Director of Senior Program</b> Co-ordinates and supervises all aspects of program for campers aged 9-12. Directs and trains Team Leaders and L.I.T's serving in the senior Program. Serves under the direction of Senior Camp Staff.	<input type="checkbox"/> <b>Director of Junior Program</b> Co-ordinates and supervises all aspects of program for campers aged 6-8. Directs and trains Team Leaders and L.I.T's serving in the Junior Program. Serves under the direction of Senior Camp Staff.	<input type="checkbox"/> <b>Field Office/First Aid</b> Responsible for the supervision of field office during camp program, including administering basic first aid. <b>Please list qualifications:</b>
<input type="checkbox"/> <b>Head Cook</b> Supervises kitchen including all schedules and staff. Supervises selected meal preparation.  Which of the following are you available? <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Supper	<input type="checkbox"/> <b>Cook</b> Supervises selected meal preparation and staff.  Which of the following are you available? <input type="checkbox"/> Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Supper	<input type="checkbox"/> <b>Kitchen Helper</b> Assists in meal preparation under direction of cook/head cook. Responsible for set-up and clean-up for each meal, and other responsibilities.
<input type="checkbox"/> <b>Tuck Shop Supervisor</b> Responsible for the supervision of the Tuck (snack) shop, including the stocking snack supplies, operation of cash register, and supervision of other staff.	<input type="checkbox"/> <b>Drama Co-ordinator</b> Organizes and oversees drama needs of the camp program. This person usually serves in an additional role at camp.	<input type="checkbox"/> <b>Landscaping/Maintenance</b> Works on the grounds and/or buildings and facilities of the camp property under the supervision of Maintenance Manager.
<p>Please check any of the following areas you are interested in assisting in, and list your qualifications. (You do not need to check any if they are not your interest.)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Musical Instruments</li> <li><input type="checkbox"/> Drama</li> <li><input type="checkbox"/> First Aid</li> <li><input type="checkbox"/> Pool Supervision</li> <li><input type="checkbox"/> Sports</li> </ul>		

Please read and answer the following questions carefully and completely. It is very important that you give detailed answers. You may want to consider using Bible verses to support your responses. Use extra paper if required.

1. What is your understanding of who Jesus is?
  
2. How do you believe God speaks to mankind today?
  
3. What do you believe are the greatest problems and needs of mankind?
  
4. For what reasons did Jesus die?
  
5. What do you believe about Jesus rising from the dead?
  
6. How do you believe people can have a relationship with God?
  
7. What do you believe is the ultimate destiny of mankind?
  
8. Is it possible to be sure of going to Heaven? Please explain how this related to you.
  
9. Have you received Jesus into your life?
  - a. When and where?
  
  - b. How and why?

10. Describe your pattern of prayer and Bible reading.

11. Describe 2 significant events that have resulted in your spiritual growth this past year.

12. Why do you wish to work at Hope Valley this summer?

13. Describe your strengths and how they may affect camp.

14. Describe your weaknesses and how they may affect camp.

15. a. Name and mailing address of your home Church/Assembly: \_\_\_\_\_  
\_\_\_\_\_

b. Have you been involved for at least 6 months?  Yes  No

16. Describe in detail any church, Christian activities, or positions of leadership in which you have been involved this past year.

Enclosed with this application are three Reference Forms. At least one will be from your church elder or leader. They must all be from a mature Christian adult (not a relative) who has known you for at least six months. You are responsible to fill in the information at the top of each reference forms and give them to your reference along with a stamped envelope addressed to the Camp. References must mail in the form directly to the camp. Please indicate below who your references will be.

Name/Title: \_\_\_\_\_ Phone No. (\_\_\_\_\_) \_\_\_\_\_

Name/Title: \_\_\_\_\_ Phone No. (\_\_\_\_\_) \_\_\_\_\_

Name/Title: \_\_\_\_\_ Phone No. (\_\_\_\_\_) \_\_\_\_\_

**Please check your application carefully before mailing  
Incomplete applications will be returned.**

*Staff application files sometimes remain incomplete for weeks due to missing information, or reference letters not received. Please check with those writing your references to make sure they arrive as soon as possible. This helps us to process your application and reply to you quickly.*